

Administering ASQ:SE-2 in Virtual Environments: Guidelines for Providers Working Together with Parents

Before	1. Prepare parent for ASQ:SE-2 screening.
target screening date	 Send what's needed to the parent: ASQ:SE-2 Parent Guide Correct ASQ:SE-2 questionnaire for child's age (HINT: Use ASQ Calculator App) Use the parent's preferred method: Mail paper questionnaire. Email guide with online Family Access URL with instructions to access or print questionnaire. Text (or email) JPEG images of the questionnaire pages.
On target screening date	2. Introduce screening and ASQ:SE-2 using video conferencing or phone.
	 Review ASQ:SE-2 Parent Guide and ASQ:SE-2 questionnaire with the parent. Schedule home visit to go through ASQ:SE-2 questionnaire responses together. Ask the parent: "Do you have any questions?" "Do you have any concerns about completing ASQ:SE-2?" "How can I support you? We can go through the questionnaire together, or you can complete ASQ:SE-2 yourself and we can talk after."
	3. Support parent to complete ASQ:SE-2 using video conferencing or phone.*
	 *Be careful not to influence the parent's responses or share your opinions about the child's behavior. Have the parent complete ASQ:SE-2 independently before or during videoconferencing or phone call. Review ASQ:SE-2 responses together in an interview format—parent and provider. As appropriate, ask the parent for more information about any concerns. "Can you tell me more about what your child is doing? (when, where, with whom?)" "Can you tell me more about your concerns?"
	4. Document parent responses to ASQ:SE-2 items.
	 Use ASQ Online to record responses; questionnaire scoring is automatic. Use a paper copy of the questionnaire and Information Summary to record responses and score. Use a paper master of the questionnaire and Information Summary with plastic sleeves and dry-erase marker to record responses and score. Use the Special Release fillable ASQ:SE-2 Item Response Sheet and Fillable Information Summary to document responses to all questions and score. Score and chart as required after the virtual screening conference/call.

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No more	5. Summarize results and share with parent using video conferencing or phone.
than 1 week after screening	 Begin the meeting by celebrating the child. Review the completed ASQ:SE-2. Discuss the child's strengths (0-point items). Discuss the 10-point and 15-point items: "Can you tell me more about?" Discuss any concerns noted in Overall Section: "Can you tell me more about?" Review ASQ:SE-2 results (with or without Information Summary) Results below cutoff: "Results in this area indicate that your child's social- emotional development is on-track." Results in monitor area: "Results in this area indicate that your child may need additional support and for us to monitor closely." Results above cutoff: "This is the referral area. When results are in this area, we may want to get more information from a health care provider or behavioral specialist."
	6. Determine appropriate follow-up with parent.
	 The parent should take the lead in making decisions about follow-up. Offer resources/support for any concerns identified on ASQ:SE-2, regardless of the tota score. Follow-up may be as simple as conversations, may include online information or resources such as tip sheets or Learning Activities, or may involve referrals to other agencies or behavioral specialists. Facilitate behavioral health, EI/ECSE, and primary health care referrals that are safe and appropriate at this time. Use professional judgement when making referrals during this health crisis.
	• Many parents will benefit from ongoing support by video conference or telephone to take advantage of follow-up resources.

Omitting Items on ASQ:SE-2

- Up to 3 items may be omitted on any ASQ:SE-2 questionnaire if the questions are not in line with family values or parenting practices.
- Calculate an adjusted score if 3 items are missing AND the child's score is within 5 points of the monitoring zone or cutoff score—results will change.
- Use Adjusted Score calculator at www.agesandstages.com/calculator or download ASQ Calculator app to easily score questionnaires with missing items.