Preparing for the 2019-2020 Kansas Kindergarten Readiness Snapshot

Dear Administrator,

All Kansas kindergarten classrooms are required to administer the Ages & Stages Questionnaires (ASQ-3 and ASQ:SE-2) between August 1 and September 20, 2019. See below for guidance and a review of features to help you prepare for the initiative.

Archive Data from the 2018-2019 School Year
You will want to be sure to archive your students from the 2018-2019 school year before you begin this year's screening initiative. When you archive child records in ASQ Online, the records no longer appear on the active child page and you are not able to enter screening data. The data still remains in your account and you are able to generate reports as needed. Watch this short video for instructions on how to archive your student data.

Review your Family Access Pages
Make sure your ASQ-3 and ASQ:SE-2 Family Access Pages are linked. Linking your ASQ-3 and ASQ:SE-2 pages will allow your caregivers to complete both questionnaires at the same time without having to re-enter child and caregiver demographic information. For instructions on how to link your family access pages, click here.

Creating New Administrators/Teachers
KSDE contacted each superintendent in May to confirm listed Administrators (users who can assign Provider login credentials to teachers) are still accurate. **As Administrator, you have the ability to create new users for your program.** Adding multiple teachers can easily be done with the new import provider feature. Simply enter the necessary information into the import template (last name, first name, username, email address, phone number), upload the import file to ASQ Online, and user accounts will automatically be created for your users. For instructions, click here.

If your program needs a new Administrator or if you have administrators that need access to multiple schools, please email Julie Ewing jewing@ksde.org.

How to Report at the District Level
If you have administrative access to multiple programs, you now have a new reporting option. You will be able to generate your reports across all programs at one time. To learn about this new feature, click here.

Upcoming Webinar
The first monthly KSDE Early Childhood webinar of the 2019-2020 school year will be Friday, August 16 at 11AM. You will be able to register for the webinar here. The Brookes Implementation Team will be available to answer any questions you have during this webinar. In the meantime, be sure to visit the KSDE Kindergarten Readiness Resource page for FAQs, short how-to-videos, support modules, and quick reference guides.

Resources
ASQ Online: http://www.asqonline.com
Kansas Kindergarten Readiness Resource Page http://www.agesandstages.com/ks

Brookes Implementation Team: implementation@brookespublishing.com
KSDE Support: earlylearning@ksde.org
Brookes Technical Support: *Email*: https://www.asqonline.com/support   *Phone*: 1-866-404-9853