

8

Steps for Teachers Using ASQ-3 Together with Parents

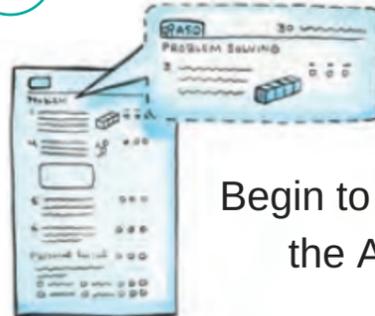
1



Select the appropriate questionnaire for each child in the classroom.

Be sure to determine the exact age and date of birth so the proper interval is selected.

2



Begin to administer the ASQ-3.

Observe the children over time and create opportunities to demonstrate skills. Leave items blank that you do not have an opportunity to observe.

3



Once the ASQ-3 has been administered, meet or call with parents.

Ideally, parents should come to a parent-teacher meeting with a completed or partially completed questionnaire.

4



Review questionnaire items with parents.

If your observations differ from that of the parent, then determine with the parent how to ultimately mark the item, or mark the item as sometimes. Parents should have the final say as to how an item is scored. Be sure to discuss any parental concerns regarding the Overall section.

5



Consider obtaining a signature on the completed questionnaire to document parent participation.

One way to ensure that parents are included in the ASQ-3 process is to have parents sign a statement such as the following: My input was gathered to complete the ASQ-3, and I believe the information is accurate.

6



Score the ASQ-3 and discuss referral considerations if necessary.

Discuss the scoring process and review the scores with parents. Together, make decisions about next steps.

7



Provide parents with follow up activities and resources.

Parents should be able to try the activities at home with their child to encourage developmental skills and parent-child interaction.

8



Provide additional opportunities in the classroom.

In the classroom, focus on general domain areas where children may need additional opportunities to practice skills.