

WHAT IS ASQ

Is ASQ a diagnostic?

*ASQ-3 and ASQ:SE-2 are not diagnostic tools but, rather, screening tools. They will provide a developmental snapshot of the child at that specific time. **Screening detects developmental delays in children**—and **celebrates milestones**. Screening young children is an effective, efficient way for professionals to gauge developmental progress and determine meaningful next steps—at a time when action can have its greatest impact: during a child’s first years of life. Because **social-emotional and developmental delays in children can be subtle and can occur in children who appear to be developing typically**, most children who would benefit from early intervention are not identified until after they start school. In fact, this happens 70% of the time when busy pediatricians and specialists rely on clinical judgment alone.¹*

¹ Glascoe, F.P. (2000). Early detection of developmental and behavioral problems. *Pediatrics in Review*, 21(8), 272–280.

Why isn't there specific criteria on the questionnaire for parents to make the scoring less subjective?

*Kansas is taking a developmental snapshot approach to look at Kindergarten Readiness. ASQ-3 and ASQ:SE-2 offer a quick, valid check of milestones, with skills selected that exemplify children’s development yet are easily observable and understandable across cultural and socio-economic groups. The items use familiar, concrete words that don’t exceed a sixth-grade reading level, and illustrations and examples are provided for as many items as possible. While not written formally, questionnaire items include details and examples to make the intent clear. Explicit item-by-item criteria would affect readability, increase time to answer a questionnaire, and be less suited for a measure parents complete. (And including “test criteria” might imply that there is a specific, single way each developmental skill must look, which is not the case.) Here’s what was reported in an article on development and validation of the 72 Month ASQ for school-age children: “This tool can be used in kindergarten as it is easy to administer and score and many children can be screened at low cost. Pediatricians, professionals, and parents can use it to learn about skills the child has mastered, skills that are emerging, and skills the child is not yet doing.” (Singh, A., Squires, J., Yeh, C.J., Heo, K.H., & Bian, H. (2016). Validity and reliability of the developmental assessment screening scale. *Journal of Family Medicine and Primary Care*, 5:124-8.)*

KSDE AND STATE-LEVEL QUESTIONS

Many screening tools were sold before the ASQ announcement. On the KSDE website in the “assurances” section it specifies ASQ as a screener to be used but has it been confirmed officially as the tool?

Yes, the ASQ-3 and ASQ:SE-2 have been confirmed as the official screening tools for the Kindergarten Readiness Snapshot.

For the State Pre-K (4 yr old at risk) Early Learning programs, the Assurances were updated on September 6, 2017 to require a developmental screening tool for this school year (2017-2018). <http://www.ksde.org/Portals/0/Early%20Childhood/PreK/ELK-GrantAssurances.pdf>

Can the State Pre-K programs utilize the ASQ-3 and ASQ:SE-2 online system also?

State Pre-K programs will be provided with the tools from the district and can use this tool also. Further direction from KSDE about the online access for Pre-K will be addressed when the new grant is released spring 2018.

We do a lot of data mining for the state. Is there a district site for us to access all the data?

Contact implementation@brookespublishing.com if you need access to multiple programs for data mining purposes.

Do we have to do both ASQ-3 and ASQ:SE-2?

Yes, this is a state mandate to screen incoming Kindergarten students for Kindergarten Readiness.

Who are Program Administrators and have they all been chosen? How do we know who they are?

Districts notified KSDE who the building level Administrators were for each Kindergarten building. This person received a SurveyMonkey request to complete the required components for access. They will be responsible for working with the ASQ Online system, setting up building level users, and will have access to run reports from data collected. This contact person could be the building level principal, a Kindergarten teacher, testing coordinator, or other staff designated by the district. Please check with the building level principal to identify who the administrator is for the building.

If you still need to get log-in information, complete the request form via SurveyMonkey:

<https://www.surveymonkey.com/r/ASQContact>

What are we (as educators) doing with the results?

ASQ Online provides several reports that allow programs to interpret and analyze data at the child, classroom, school, and district level.

Data collected at the state level will be the number of children who entered Kindergarten developmentally ready. This data will be used to measure the Kindergarten Readiness of children statewide and inform policy decisions about early learning resources and systems.

However, ASQ Online will provide rich data that can be used locally to help schools:

- *Design environment and instruction to meet the needs of their incoming Kindergartners;*
- *Support aligned teaching practice and program planning;*
- *Support individualized instruction;*
- *Support teacher–parent partnerships;*
- *Screen for potential learning difficulties.*

Also, educators are encouraged to engage families using the suggested activities provided.

For more information about data and reporting in ASQ Online, look at the Reports Guide:

<http://agesandstages.com/resource/asq-online-reports-guide/>

IT/SUPPORT/IMPORTING DATA

What do IT Directors need to know to export student information from PowerSchool, Skyward and other student school systems into ASQ Online?

Brookes Publishing created a document for importing student data from a variety of systems. Please see the instructions: http://www.agesandstages.com/wp-content/uploads/2017/12/import_guide.pdf

Who pays for the computer-generated reports?

The fee of \$.40 per screen will be charged when the screening is finalized. KSDE will pay for the Kindergarten Readiness Snapshot screens from August 1 to September 20. There are no fees associated with the computer-generated reports that compile data for the classroom teachers or administrators (i.e., Screening Scores, Screening Results, and Aggregate Results).

Can we use the child ID for ASQ Online from PowerSchool?

ASQ Online automatically generates an identifier for each child. However, there is an Alternate ID field inside ASQ Online, which KSDE requests be completed with the KIDS ID to align data across systems.

Is there a way to transfer online data from one school and/or district to another? What if a student moves in after September?

Yes, ASQ Online allows the ability for data to be transferred from one school/district to another. Send the request to implementation@brookespublishing.com and the transfer will be processed within 1 business day. Because Kindergarten Readiness data will not be collected for the state requirement after the September 20th date, there is no need to transfer data for children that move schools after September.

If I purchase ASQ do we automatically get the online version as well?

Yes, KSDE purchased a subscription to ASQ Online. After you purchase the required ASQ products (the ASQ-3 and the ASQ:SE-2 Starter Kits), you will find a keycode on the inside flap of each box. This keycode allows access to the questionnaires once the Program Administrator has logged in and registered you as a provider.

How does one get log-in information?

Assigned Program Administrators were sent an email between late October and early November 2017. To register for the ASQ Online system, each building with Kindergarten will need to name one person as the contact at the building level. This person will be responsible for working with the ASQ Online system, setting up building level users, and will have access to run reports from data collected. This contact person could be the building level principal, a Kindergarten teacher, testing coordinator, or other staff designated by the district. This information will be used to create log-in information for ASQ Online.

If you still need to get log-in information, complete the request via SurveyMonkey: <https://www.surveymonkey.com/r/ASQContact>

The Program Administrator must activate the log-in information within two weeks of receipt of the email. If the link to create the password has expired, please contact Brookes Implementation Support (implementation@brookespublishing.com) and they will re-send the log-in email. After logging into the system, Program Administrators can then assign log-in credentials to the appropriate teachers so they can enter data as Providers.

Can a Co-Op Administrator be added for a specific district and the appropriate classrooms even if the Program Administrators are from different districts?

Contact implementation@brookespublishing.com if you require access to multiple programs. In all instances, permission will be required from the districts involved.

Will the data collection be shared from other Kansas agencies? PAT/Head Start?

Aggregate non-identified data can be shared across systems but child information can only be shared within the school where the data was collected. Schools should comply with all federal, state, and local regulations regarding data sharing.

Which ID number are we supposed to use for the children in ASQ Online?

ASQ Online automatically generates an identifier for each child. However, KSDE requests use of the KIDS ID number in the Alternate ID field of the ASQ Online system.

ADMINISTRATION WINDOW

What is the screening window?

The screening window is August 1 through September 20.

Can we start earlier than August 1 since we enroll students all summer?

Kindergarten Readiness Snapshot is intended to capture a child's development at Kindergarten entry. Screening may start on August 1 and go through September 20 for the Kindergarten Readiness Snapshot requirements.

Why would you give a child a "Kindergarten Readiness" screening AFTER they have already entered the Kindergarten classroom?

Kindergarten is the first time all children across the state converge with the education system. The window for completing screenings is August 1 through September 20. The goal is to have parents complete the questionnaires through Family Access prior to the start of school, if possible, as this is the Kindergarten Readiness mission. KSDE has extended the date to September 20 to capture screening data for all children and allow time for schools and parents to collect this data. This will allow the State to capture data across the state to address policies and funding for early childhood, birth to age 8.

Does it matter which screening is done first?

No, it does not matter which screening is completed first. You may ask the parent/guardian to complete either the ASQ-3 or the ASQ:SE-2 first; however, both must be completed.

Can we do this in the spring?

For the Kindergarten Readiness Snapshot, we are only collecting screenings from August 1 to September 20 to capture a child's true readiness to enter Kindergarten. If a screening is completed in the spring, the data could be skewed since the child will continue to reach developmental milestones prior to the start of school in August.

Please feel free to share the tool and information with parents at Kindergarten Round-up and explain that this data will be collected between August 1 and September 20.

Do we do this again at the end of the year?

No, KSDE will only collect screenings completed during August 1–September 20 for Kindergarten entry. KSDE will not collect screenings at the end of the school year.

Sept 20th is the deadline for 2018, after that time there is no collection of data required for the state. But what about next year 2019 and the following 2020 and the future? Is it just this one time?

Kindergarten Readiness data will continue to be collected each year moving forward using the same August 1–September 20 timeframe.

Screening window needs to be open longer. August 1 to September 20 is too short. September 20 is the magic date and many teachers feel it will be better to extend to October. Can it be changed?

This is a snapshot of true Kindergarten entry. Remember, this is a parent-completed tool; it is not for the teachers to complete. Teachers are providing the tool to the parents either by paper or through Family Access in the ASQ Online system. Teachers may provide assistance if needed. Please remember that teachers are not to screen the children.

Is August 1 through Sept 20 the ONLY time to enter this data? What about late enrollments?

Yes, the screening time is from August 1 through September 20. Late enrollments will not be screened.

What if your school doesn't start until August 16? How do we get profiles made in that short amount of time?

All screenings must be completed by September 20. If possible, please use the import data option for entering child profile data from your student technology system. Information about importing data is found at http://www.agesandstages.com/wp-content/uploads/2017/12/import_guide.pdf.

REQUIRED PRODUCTS

What products are required for the Kindergarten Readiness Snapshot?

The core products that are required include:

ASQ-3 Starter Kit (English), ASQ:SE-2 Starter Kit (English), and ASQ-3 Learning Activities (English).

Optional resources that may be purchased are: ASQ-3 Spanish Starter Kit, ASQ:SE-2 Spanish Starter Kit, ASQ-3 Learning Activities in Spanish, ASQ-3 Quick Start Guide (English or Spanish) (pkg of 5), ASQ:SE-2 Quick Start Guide (English or Spanish) (pkg of 5), ASQ-3 Scoring and Referral

DVD, ASQ:SE-2 Learning Activities & More, ASQ:SE-2 Learning Activities & More in Spanish, and ASQ:SE-2 in Practice DVD.

To access ASQ-3 and ASQ:SE-2 Questionnaires (English and/or Spanish) and Learning Activities (English and/or Spanish) inside ASQ Online, a keycode is required. Keycodes accompany the print products, either under the questionnaires box flap or on the inside front cover of the Learning Activities books. See a sample keycode sticker: <http://agesandstages.com/wp-content/uploads/2015/03/samplesticker.gif>

Funding by KSDE has been allotted for every elementary school to purchase the core products and districts may also use Title II funds for optional products.

Are all districts going to get funding for Spanish Kits?

KSDE provided supplemental Title II funds to purchase the required tools. Districts must purchase the required ASQ materials, but may also use Title II funds for other ASQ tools and resources, including the Spanish versions. Districts will not receive additional funding beyond the original supplemental award.

ASQ-3 & ASQ:SE-2 PAPER QUESTIONNAIRES

If using hard copy questionnaires, how do you know child's address?

Each paper questionnaire has a cover sheet where information, including the child's address, should be provided by the person completing the questionnaire.

If the child and parent's addresses are different there isn't a spot to indicate that on the paper form. (If program is transferring the info to ASQ Online).

There is a demographic information sheet available in the Documents section under Screening Management in ASQ Online that you can include with the paper questionnaire. Use this sheet to collect information if the child and parent's addresses are different.

Do you offer a Chinese translation for ASQ?

A Chinese translation for ASQ-3 or ASQ:SE-2 is not available at this time. Brookes Publishing will inform you as additional languages become available. The Brookes plan is to add Arabic, Vietnamese, and Chinese translations in 2018 to accompany the available English, Spanish, and French questionnaires.

English and Spanish questionnaires can be completed within ASQ Online and through Family Access. Questionnaires in other languages can be completed on paper and scores can be entered into ASQ Online. For support with translations and entering scores into ASQ Online, email implementation@brookespublishing.com.

ASQ ONLINE

How many times can you enter a screening?

For the Kindergarten Readiness Snapshot, only two screenings per child will need to be complete: one ASQ-3 screening and one ASQ:SE-2 screening. You may receive an additional completed questionnaire from an additional caregiver, such as a grandparent or divorced parent; this may also be entered as an additional screening for the same child. Please note that there is a fee of \$.40 for each finalized screening that is accepted between the dates of August 1–September 20, which is paid by the Kansas State Department of Education.

Can you enter for other programs?

The Kindergarten Readiness Snapshot is intended to capture screening information using the ASQ-3 and ASQ:SE-2 questionnaires with children enrolled in a KSDE Kindergarten program. ASQ Online administrators add users for their KSDE program and assign children to users for screening. Users can have access to more than one KSDE program in which case a single user could screen children from more than one KSDE program.

If we deleted a completed screening but made an error, is there another charge?

Yes, KSDE will incur fees for all screenings accepted as final between August 1–September 20, even if the screens are later deleted. Screening completed prior to August 1, 2018 will not be included in the Kindergarten Readiness Snapshot data and there will no charges for training and practice with the ASQ Online system for screens completed prior to August 1, 2018.

How will we get contact info for ASQ Online support at Brookes?

ASQ Online has a built-in Help component which includes a variety of tutorials. If you require additional assistance, call the Technical Assistance line 1-866-404-9853 or send an email through <https://www.asqonline.com/support>. Technical Support is available 24/7.

Do Kindergarten teachers have to do all of the online entries?

The majority of ASQ-3 and ASQ:SE-2 questionnaires will be entered through ASQ Online Family Access by the parents. The data is loaded directly into the ASQ Online system. Some parents may not be able to use ASQ Online and may choose to complete the paper questionnaire. In the case of the latter, the teacher or other assigned staff will enter data from the paper questionnaire into ASQ Online using either the short form or the long form.

Can we practice using ASQ Online when training teachers?

KSDE encourages teachers and administrators to log in and use their ASQ Online account to practice and become familiar with using ASQ Online. To support continued training for schools, there will be no charges to KSDE or districts for screenings entered prior to August 1, 2018.

Any screening data that was entered before August 1, 2018 that schools wish to retain should be archived within ASQ Online or exported from ASQ Online. Practice screening or information that the school wishes not to retain should be deleted from the system. Further direction will be provided via upcoming webinars to complete these steps.

The required data collection for the Kindergarten Readiness Snapshot is August 1–September 20.

When will the website go up?

The KSDE account is currently live. Once you have purchased your ASQ products and your Program Administrator has logged in, you may begin using the system for training and practice purposes.

KSDE encourages teachers and administrators to log in and use the ASQ Online account to become familiar with using ASQ Online. There will not be charges for screenings entered through July 31, 2018. Any screening data that was entered before August 1, 2018 that schools wish to retain should be archived within ASQ Online or exported from ASQ Online. Practice screening or information that the school wishes not to retain should be deleted from the system.

Does online access work on a phone or tablet?

Yes, ASQ Online can be accessed via a phone or tablet. The Family Access component has been optimized to be easily used on a phone or tablet.

For parents who can't read will there be audio support provided by the state for parents to use?

Support for these families will need to be provided at District or building level.

If the screening is completed using the Spanish questionnaires, can the answers and scores be printed out in English?

ASQ Online allows users to toggle between English and Spanish versions of the questionnaires and information summary sheets. However, any comments/written responses provided by the caregiver are not translated from Spanish to English.

Are there activity suggestions for the ASQ-3 and ASQ:SE-2 in ASQ Online?

Yes, if your school has purchased the ASQ-3 Learning Activities and ASQ:SE-2 Learning Activities & More books and entered the keycodes into the system, the activities will be available to you in ASQ Online.

ADMINISTRATION QUESTIONS

Will the state support giving this during spring round-up also to use for classroom placement? Or for children entering school after 9/20?

We are using the ASQ-3 and ASQ:SE-2 for Kindergarten Readiness data. Although you may present the questionnaires at Kindergarten roundup, KSDE will not accept data for questionnaires collected during Kindergarten roundup. This is NOT a gatekeeper and should not be used to keep children out of Kindergarten. Our goal is to capture data for a child's development on or as close to Kindergarten entry as possible (August 1–September 20).

Should children with IEPs be given the screening tools?

Every family has the opportunity to participate in the screening. It is family choice if they participate by completing the ASQ-3 and ASQ:SE-2, but it is not required. If a child is already receiving special education services, it may not be appropriate to complete the screening. If you believe completing the ASQs would be inappropriate or not a positive, relationship-building

experience for the parent, collaborate with your Special Education team and document as a team your rationale for exempting this child/family from the screening process. Completing the ASQ is parent choice.

What about a student transferring from another school or another state after September 20?

KSDE will only collect data on completed screens entered before September 20. However, the teacher is welcome to use a paper copy to screen if that proves useful to the student or parent and teacher relationship.

What about ASQ results from another state?

ASQ Online information can only be transferred from district to district within the state. Contact implementation@brookespublishing.com to request transfers.

RESCREENING

Rescreening? Do we rescreen later in the year?

Rescreening decisions will be made at a District level; however, it is not required for the KSDE Kindergarten Readiness Snapshot.

Will parents be able to go on later to do the screening again or only one time to login and submit?

*The ASQ Online screening will take approximately 15–20 minutes to complete for each ASQ tool (ASQ-3 and ASQ:SE-2). Parents will need to submit each screening questionnaire in one sitting, as there is **not** a save option during the online entry. They will **not** be able to save a screening in progress and return later. They may visit the website to complete the ASQ-3 and then return at a later time to complete the ASQ:SE-2.*

SOCIAL-EMOTIONAL SCREENING

Most parents don't see their child interact with their peers because they do this at school or daycare.

How will their social-emotional answers be valid?

ASQ:SE-2 questionnaires were validated in a national normative study with parents responding to the questions (ASQ-3 sample includes 18,232 questionnaires, and ASQ:SE-2 sample includes more than 16,424 questionnaires across age intervals). Most parents see their children interact with peers—during playdates, family gatherings, birthday parties, social events, in the neighborhood, in the community, on sports teams, and so forth. For children who have been in a preschool or child care environment, parents typically have seen and heard about their children's social interactions.

PILOT PROGRAMS

What do pilot programs do with data on pilot students – archive those students?

Programs have the following options for students that were screened during the pilot:

- *Archive the child profiles. The data will remain in the system and programs can still generate reports. Screening data cannot be entered for archived children.*
- *Export the child data and then delete from ASQ Online. Programs can export either the child and screening data and/or reports to keep and then delete the data from the system.*

PARENT CONSENT

What do we do if parent(s) refuse to participate? Is there a way for them to opt out?

Although we would like for the parents to complete the screening tools, a parent may decide not to participate. Teachers should document the parent's decision to opt out.

Is there a parent consent form?

Parent consent is obtained when the parent enters data into ASQ Online.

If a parent won't do the screening, then what?

KSDE does not want teachers to complete a screening in lieu of parent response. The screening is solely for parent response. Teachers should document the parent's decision to opt out.

PRIVATE SCHOOLS

Private Schools – Do we test schools in our area or are they responsible for this for their Kindergarten students?

Individual buildings are responsible to provide access to parents to utilize the ASQ Online system.

How will private schools, catholic schools, preschools, access ASQ Online?

Once an ASQ kit has been purchased, the keycode will allow you access to the ASQ Online. If you want to register with KSDE, please use the link to complete information for building level Administrators. <https://www.surveymonkey.com/r/ASQContact>

We have a private school and need the ASQ Starter Kits for our building. If this is a state initiative, and districts are being provided funds for the kits, our LCP school should have funds to distribute to private schools for the kit.

It has been confirmed that use of ASQ is a requirement for accreditation. The state is using remaining funds from districts that did not use their funding in the previous year. The private school share should have been taken out by the local districts during the school year.

- *You may use the increase in the private school share for this year of II-A to have districts buy the kits to be administered in the private schools at approximately \$540.*
- *You may also purchase these from nonfederal (private school funds).*

The ASQ kits are the only costs for schools. Training and use of the ASQ Online system is included and is at no cost to the private or public schools.

For private schools that do not have Skyward, etc., what/how is data uploaded?

If there is a system you currently use for student data, please use the upload feature provided: http://www.agesandstages.com/wp-content/uploads/2017/12/import_guide.pdf. Alternatively, you will need to enter each child's profile into the ASQ Online system.

SHARING RESULTS WITH PARENTS

When should they share the results with parents?

Results can be shared at the next best time. It may be possible to share the results during parent–teacher conferences.

This is a local decision. However, parents who have completed similar forms in early childhood programs will expect to hear about results. More training and information will be provided.

GENERAL QUESTIONS

ASQ-3 and ASQ:SE-2 are not Kindergarten roundup screeners... what screeners are to be used at Kindergarten roundup?

Kindergarten roundup screener choices are a local decision. The ASQ-3 and ASQ:SE-2 can be utilized by the school during Kindergarten roundup, but the data collected outside the data window (August 1–September 20) is ineligible for the Kindergarten Readiness Snapshot Tool data set. Children receiving the ASQ-3 and/or ASQ:SE-2 in the spring will need to receive both screeners again during the Kindergarten Readiness Snapshot Tool collection window. All children aged 5 on or before August 31 are eligible for Kindergarten (KS 72-11079(c)).

Do we do this instead of DIAL?

If you use DIAL (or other tools), you can also continue to use them for the intended purpose. ASQ-3 and ASQ:SE-2 are being used for the Kindergarten Readiness Snapshot.

Why do users in Kansas have access to a 72 month ASQ-3 questionnaire when users in other states do not?

In October 2015, the Kansas State Board of Education announced a new vision for education in Kansas, giving direction for a student-focused system and resources for individual success. The Board identified Kindergarten Readiness as one of five Outcome Areas to measure progress and now expects every district in Kansas to utilize a developmentally appropriate Snapshot Tool beginning with the 2018–2019 school year. The goal of Kindergarten Readiness is to ensure that each student enters Kindergarten at age 5 socially, emotionally, and academically prepared for success. To do this, Kansas must have common Kindergarten entry data sets across all elementary schools. Because at the start of Kindergarten some children are older than the 66-month upper age limit of the commercially available ASQ-3 Questionnaires, KSDE has licensed the right to use the 72 month questionnaire which will be available to all users upon publication of the next edition of ASQ.

Is the expectation that all students will go to Kindergarten? May kinder-prep be a follow-up action recommended? What can be done for students who are not ready?

This data is not a gatekeeping tool. All children who are five years old before the cutoff date (September 1) have a legal right to attend Kindergarten (KS 72-1107(c)). Each district has policies and procedures in place for determining tiered interventions and referral to special education. Teachers and teams should continue to follow those processes for all students. ASQ results are one piece of information that may be included in the data collected for a special education evaluation but, by itself, is not enough to move forward with an evaluation.

Can administrators print a screening that comes from Family Access before rejecting it?

No. Program Administrators must accept a screening submitted through Family Access in order to print it. Program Administrators can review the number of questions that were answered, but cannot see actual data before accepting or rejecting the screening.

Before training, should you have your ASQ Brookes materials with keycodes?

Yes, before you begin training, you will want to gather your materials which may include your ASQ Training Binder, the ASQ-3 Starter Kit (specifically the 60-month and 72-month questionnaires), ASQ-3 Learning Activities, and the ASQ:SE-2 Starter Kit (specifically the 60-month questionnaire).

Who do you contact locally for questions?

Email EarlyLearning@ksde.org

Amanda Petersen

Director Early Childhood

apetersen@ksde.org

Julie Ewing

Coordinator for Kindergarten Readiness

jewing@ksde.org