

Dear Parent/Caregiver:

Welcome to our social-emotional screening and monitoring program! The first 5 years of your child's life are very important. Social-emotional development within the first few years of life prepares your child to be confident, trusting, curious, and able to develop positive relationships with others. Your child's positive social-emotional development forms a foundation for learning throughout life.

As part of this service, we provide the *Ages & Stages Questionnaires®: Social-Emotional, Second Edition (ASQ:SE-2™)*, to help you keep track of your child's social-emotional development. ASQ:SE-2 asks questions about your child's behaviors and social-emotional growth.

If the questionnaire shows that your child is developing without concerns, we will share some activities that you can do at home to encourage your child's social-emotional development. Then, we will give you a questionnaire every 6 months until your child is 3 years old, and then again at 4 and 5 years old.

If completing this questionnaire brings up any questions or concerns, we can talk about information and resources that can help. Information will be shared with other professionals or agencies only with your written consent.

We look forward to your participation in our program. Please call or e-mail me at any time if you have any questions or would like to discuss any concerns about your child's development.

Sincerely,



Dear Parent/Caregiver:

Thank you for participating in our child screening/monitoring program. Enclosed is a questionnaire from the *Ages & Stages Questionnaires®: Social-Emotional, Second Edition (ASQ:SE-2™)*, which is a screening tool that will provide a quick check of your child's social-emotional development. This questionnaire asks questions about your child's behaviors and social-emotional growth. The information you supply will help reveal your child's strengths, uncover any areas of concern, and determine if there are community resources or services that may be useful for your child or your family. If completing this questionnaire brings up any questions or concerns, we can talk about information and resources that can help.

We'd like to ask you first to fill out the enclosed family information sheet, which helps us be sure we have the most up-to-date information possible. Please keep these tips and directions in mind while completing the ASQ:SE-2.

**Tips for completing ASQ:SE-2:**

- ✓ Caregivers who know the child well and spend more than 15–20 hours per week with the child should complete ASQ:SE-2.
- ✓ For questions that are not specific, answer based on what you know about your child's behavior.
- ✓ Answer questions based on the child's usual behavior, not behavior when your child is sick, very tired, or hungry.

**Directions for completing ASQ:SE-2:**

1. Please read each question carefully and check the response that best describes your child's behavior:
  - **Often or always:** My child performs this behavior often or always.
  - **Sometimes:** My child sometimes performs this behavior (not consistently).
  - **Rarely or never:** My child rarely performs this behavior or has never performed the behavior.
2. Concerns: Check the circle to the right of a question if the behavior is a concern.
3. Some questions have blank spaces for you to provide examples of your child's behavior. Please be sure to explain your response(s).
4. The Overall section at the end of the questionnaire asks open-ended questions about your child's behaviors. Answer questions by marking **yes** or **no** and provide an explanation for your responses.

Please be sure to send back the questionnaire within 2 weeks. Please contact me if you have any questions or concerns.

Sincerely,

